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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training
 THROUGH : Deputy Director of Training
 FROM : Registrar/TR

DATE: 17 July 1958

SUBJECT: Weekly Activity Report No. 28
 9 July - 15 July 1958

Document No. 16
 NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA REG. 4 Apr 77

Auth: DDA REG. 77/1003

Date: 09 MAR 1978 By:

I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

1. Arrangements for the DD/I - DD/P Briefing for the Senior Defense School candidates have been completed by . At least four DD/P speakers and Mr. Amory will participate. The briefing on 23 July will take most of the day and will be held in . On 21 July I will lunch with and to cover the Harvard program.

2. Some months ago we requested Security approval to apply for a "company" membership in the American Management Association. The request was disapproved, but was resubmitted several weeks ago. On this occasion, Security granted approval. Company membership, at \$300 per year, will afford us a number of management publications, and gives the benefit of reduced registration fees for Agency employees attending any AMA course. Security approval also includes authority to identify overt employees as from CIA. Practically all AMA course applications are from non-sensitive employees so the savings can be appreciable. When all details are worked out, we'll publicize in the Bulletin and point out that individual memberships will not be required.

3. On Monday we received a request from NEA to have one of their employees, presently a student contact an officer of the Metropolitan Police Force. NEA could shed no light on the need for such a call, or its purpose. Through a contact in Security we were able to determine that the police officer in question was attached to the warrant servicing bureau, and that the student had eleven unpaid parking tickets charged against him.

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Security advised that we get the student here as soon as possible to settle the matter and prevent servicing of a warrant. Working with [] contact was established with the student, who contacted his family and arranged for payment of the tickets. Security was advised of this action and confirmed settlement with the police. NEA was also advised of the problem and its solution.

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4. I received a call from Mr. Greer, Office of General Counsel, Foreign Claims Settlement Commission. His inquiry had been referred to me from the CSC and DDTR. Mr. Greer had a candidate to send to the University of Chicago Summer Program and was anxious to know how it was possible to do so in past (prior to the effective date - July 7 - of the recent training bill - PL 85-507). Without provoking any discussion on the complications of our former privileges under PL 110 and its dubious coverage for us right now, I offered instead to furnish him a list of small agencies in D. C. who managed to send representatives to Chicago last year. I did so, and he was satisfied completely.

5. CI Familiarization beginning 28 July had only four applicants by 8 July and seven by 15 July. CI Staff now reports nine with the probability of several others applying before the normal close of registration. I am keeping in touch with [] on developments.

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6. On 11 July I met with Glenn Ferguson, Assistant Dean of the new Graduate School of Public and International Affairs being established at the University of Pittsburgh. We discussed objectives, programs, and the probable extent of Agency participation. Mr. Ferguson recognized that their scheduled degree curriculum was of much less benefit to our Agency than to other Government elements. He agreed to keep me informed of institutes, seminars, and conference programs which will be developed from time to time.

7. I was very pleased to have the opportunity to attend the Interdepartmental Training Committee meeting while DDTR was on an earned vacation. The major points covered at the meeting are included in an M/R, attached. Unreflected in my unclassified report are the many, many references made by [] concerned with money.

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10. A Special Bulletin has been prepared on the tenth running of the Budget and Finance Procedures course, which begins on 18 August. The Bulletin notes the addition of training in the new Type II accountable property records procedures and calls attention to the fact that in previous offerings of this course the maximum enrollment was not subscribed to, although frequent requests were received for tutorial training in Budget and Financial Procedures.

11. We have been reminded by [REDACTED] that the mission and functions of the Registrar Staff should be written up in appropriate form for publication as a part of OTR Regulation 1-1. Standards Branch has undertaken the preparation of a preliminary draft of this issuance.

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12. The Cable Secretariat was visited by [REDACTED] to review the "Multilith Operator Training Program." A request has been received for OTR approval of this on-the-job program as creditable training for the purpose of meeting the 5%-in-training requirement.

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13. Attendance at the Security Reindoctrination lectures has improved steadily during the past three weeks. Indications are that the OS Training Officer is reasonably content with the present trend of Agency-wide interest and participation in this program. A tabulation of attendance figures, as related to Office quotas, will be made as soon as name rosters with organization designations are received from Security.

14. A review was made of an informal request from OCR for our interpretation as to qualification of certain CIA Library activities for approval as accredited training under the provisions of CIA Regulation [REDACTED]

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OCR was informed that only one particular activity appeared to be "training," and that a definite answer could be given upon submission of more detailed information concerning it.

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15. During the week 9 July - 15 July 1958, there were 556 persons enrolled in OTR conducted courses. The breakdown for enrollment is as follows:

169 enrolled in 27 classes (9 languages) before hours
79 enrolled in 14 classes (7 languages) after hours
110 enrolled in 19 classes (11 languages) during hours
113 enrolled in 7 Intelligence School courses
48 enrolled in 4 Operations School courses
37 enrolled in 1 Communism School course



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Attachment